



**ADMINISTRATION CENTRE**  
The Old Magazine, 8 & 9 Northern Galleries,  
Fort Fareham Business Park, Newgate Lane,  
Fareham, Hampshire PO14 1AH

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## **CITY & GUILDS 7303 INITIAL ASSESSMENT FORM**

**PLEASE RETURN THIS INFORMATION ALONG WITH YOUR APPLICATION FORM AND DEPOSIT TO:**

The Old Magazine, 8 & 9 Northern Galleries, Fort Fareham Business Park, Newgate Lane, Fareham, Hampshire, England. PO14 1AH

Student Name: ..... Date: .....

Address: .....

*The City & Guilds 7303 qualification comprises of the following sections; please tell us about any knowledge and experience that you have that is relevant to these sections:*

### **Section 1:**

#### **Understand own role, responsibilities and boundaries of role in relation to teaching**

*This Section is about the role of the teacher/trainer/tutor and relevant legislative requirements.*

Have you had any experience relevant to this section?      Never       Sometimes       Frequently

### **Section 2:**

#### **Understand appropriate teaching and learning approaches in the specialist area**

*This Section is about appropriate teaching and learning approaches.*

Have you had any experience relevant to this section?      Never       Sometimes       Frequently

### **Section 3:**

#### **Demonstrate session planning skills**

*This Section is about planning and preparing teaching/training sessions.*

Have you had any experience relevant to this section?      Never       Sometimes       Frequently

### **Section 4:**

#### **Understand how to deliver inclusive sessions which motivate learners**

*This Section is about delivering sessions and reflective practice.*

Have you had any experience relevant to this section?      Never       Sometimes       Frequently

### **Section 5:**

#### **Understand the use of different assessment methods and the need for record keeping**

*This Section is about assessment and keeping records.*

Have you had any experience relevant to this section?      Never       Sometimes       Frequently

### **ICT Skills**

Do you use a computer based office software package?      Never       Sometimes       Frequently

Have you any other comments or information that would be relevant to the section content of the course?

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